

**MILLENNIUM CHARTER ACADEMY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 30<sup>th</sup>, 2018**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, October 30<sup>th</sup> 2018 at 5:30 pm. Those Directors present included David Hiatt, Renee Francis, Susan Shipley, Christopher Willingham and Marty Danley. Headmaster Kirby McCrary, Finance Officer Patty Bare, Lower School Director Michael Reeves, Athletic Director Rodney King, MCA Faculty Eric Cook and Josiah DeGraaf were also present for the meeting. Renee Francis called the meeting to order and Kirby McCrary led the Board in an Invocation. Renee Francis led the Pledge of Allegiance.

Mark Hampton, Lee Rierson, Susan Campbell and Beth Southern were not present for the meeting.

**Adoption of Proposed Agenda:** Upon the Motion of Christopher Willingham, seconded by David Hiatt, the agenda was revised to reflect Old Business-Athletics following Public Comment. Upon the motion of Susan Shipley, seconded by Christopher Willingham, the revised agenda was adopted.

**Approval of Minutes:** Upon the motion of Christopher Willingham, seconded by Susan Shipley the September meeting minutes were approved.

**Public Comment:** None

**Old Business-Athletics:** Athletic Director Rodney King discussed the status of MCA athletics. Discussion included academics, proposed football program, upper school gym usage and athletic conference. The Board unanimously approved a motion by Christopher Willingham, seconded by Marty Danley, that an application be submitted for membership to the North Carolina Athletic Association with conference play beginning in school year 2019-2020.

**Report of Affiliated Organizations:** None

**Report of the Headmaster:** Kirby McCrary presented the Headmaster's Report emphasizing the following items:

1. Mr. McCrary recommends for hire Keri Brinkley to serve as a teacher in the Exceptional Education (EC) Program. Mrs. Brinkley has worked for MCA for five years as a teaching assistant in the EC program. She has coordinated hundreds of meetings, dealt with the myriad of required forms, taught students under the direction of EC teachers, and worked with parents in the scheduling of events. She has also successfully taught five quarters of psychology as an upper school elective. According to the interview team of EC teachers and administrators, as well as evidence in her work history, Mrs. Brinkley is articulate, bright, determined and personable. She also has a B.A. in psychology from UNC-Chapel Hill. Although not currently certified, she can immediately obtain a lateral entry license, which will fulfill all EC requirements for licensure, and she is committed to fulfilling all necessary requirements for full licensure within the allotted time. Upon a motion by Christopher Willingham, seconded by Susan Shipley, the Board unanimously approved the recommendation to hire Keri Brinkley.
2. On Friday, December 7 at 7:00pm, the high school literary council, supervised by English teacher Josiah DeGraaf, is sponsoring its first book and film discussion night of the year. They will be reading and discussing Douglas Adams' sci-fi classic, *The Hitchhiker's Guide to the Galaxy*. (In the novel, within the space of one day, Arthur Dent learns that his best friend is an alien and earth is about to be bulldozed for a hyperspace bypass. And so begins his zany, unpredictable travels through space.)
3. All teachers beyond their third year of teaching have submitted their Classical Education Progress Plan (CEPP), which will help each person to focus on growing in depth and delivery of a classical education. (Beginning teachers that is, teachers within their first three years of teaching, have a state-mandated professional development plan.)
4. The MCA Ambassador Program had its first meeting and made its first contact. Josiah DeGraaf visited Patrick Henry College in Virginia where he was able to address, alumni, and faculty alike– the academy's first step in

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developing a personal, meaningful relationship with the college. From the outset, the professors are interested in our classical training model.

5. Michael Reeves, Lower School Director, Pam Braley, Upper School Director, Lu Ann Browne, Director of Development, and I met to discuss and formulate plans to increase enrollment and retention.

**Report of the Treasurer:**

Treasurer Susan Shipley and Finance Office Patty Bare gave a combined Treasurer and Finance Committee report. Report included a budget revision for the 2018-19 school year. Christopher Willingham reported on the status of current loans. Upon the motion of Christopher Willingham, seconded by Susan Shipley, the board unanimously approved the revised budget.

**Report of Standing Committees:**

Board Development: None

**Old Business:**

Mr. McCrary led a discussion on student enrollment and retention. A school committee will be formed for ongoing discussions around retention, enrollment and student life. Committee will consist of representatives from administration and faculty. Cadence of the meetings to be determined by Mr. McCrary.

**New Business:**

The Board unanimously approved a motion by Susan Shipley, seconded by David Hiatt, that the Board enter into Closed Session pursuant to N.C.G.S 143-318.11(a)(1,6).

Following appropriate motion within Closed Session, the Board returned to Open Session. The Board took no action in Closed Session.

December Board meeting will be moved to December 18<sup>th</sup> due to Christmas holiday. Once location and time are confirmed, Mr. McCrary will post the appropriate notice at the school.

At 8:00pm the Board unanimously approved the motion of Susan Shipley, seconded by Renee Francis, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Agenda, Headmaster's Report



Agenda  
10-30-18.doc



Headmaster's  
Report 10-30-18.doc