

Student's name

last

first

middle

Grade Level

Date



# MILLENNIUM CHARTER ACADEMY

## Enrollment Information





**AUTHORIZATION FOR RELEASE OF RECORDS** (for students entering 1<sup>st</sup> – 12<sup>th</sup> grades)

Name of Student \_\_\_\_\_ Preferred Name \_\_\_\_\_  
(first, middle, and last names)

Date of Birth \_\_\_\_\_ Present Grade \_\_\_\_\_

Street, City, State, Zip \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Name \_\_\_\_\_

Student Resides With: \_\_\_\_\_ County \_\_\_\_\_

Previous School: \_\_\_\_\_ Grades Attended: \_\_\_\_\_

School Address, City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Previous School: \_\_\_\_\_ Grades Attended: \_\_\_\_\_

School Address, City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Dear Sir or Ma'am,  
As parent and/or legal guardian of \_\_\_\_\_,  
(first, middle, and last names)

I hereby authorize you to release my child from your school. Furthermore, I authorize Millennium Charter Academy to obtain all records from regular education and from special education, including

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Transcript                 | <input checked="" type="checkbox"/> IEP/504 Information            |
| <input checked="" type="checkbox"/> Grades                     | <input checked="" type="checkbox"/> Cumulative File                |
| <input checked="" type="checkbox"/> Test Scores                | <input checked="" type="checkbox"/> Disciplinary History           |
| <input checked="" type="checkbox"/> Health and Medical Records | <input checked="" type="checkbox"/> Exceptional Children's Records |
| <input checked="" type="checkbox"/> Attendance Records         | Other _____  |
| <input checked="" type="checkbox"/> Psychological Records      | _____  |

**I testify that all the information submitted herein is accurate and truthful. Furthermore, I grant Millennium Charter Academy permission to request records from previous schools.**

\_\_\_\_\_  
Signature of Parent/ Legal Guardian Date \_\_\_\_\_



**MISSION, VISION, AND HONOR CODE**

We are a philosophically and mission driven school, devoted to making a difference in education, and our high expectations are matched by our love and concern for your child. Please read the statements below to better understand our commitment to you, as well as your family’s obligation to the school.

**STUDENT HONOR CODE**

As an individual with endowed worth and value, I will honor others with the same respect that I am due. I will uphold the high ideals of this institution with integrity by being trustworthy, responsible, and loving.

**PARENT HONOR CODE**

As a parent of a Millennium Charter Academy student, I understand the school’s high level of academic rigor and expectations of moral character, and I agree:

- ✓ To uphold and adhere to the school’s established values, policies, procedures, and expectations
- ✓ To partner with the Academy in its efforts to assist me in my responsibility to educate my child
- ✓ To hold my child to the Academy’s Honor Code at and away from school
- ✓ To foster in my child the expectations of being respectful, honest, compassionate, responsible, and courageous
- ✓ To nightly check homework, to read notes from the teacher, to help my child stay organized and ready for what lies ahead, to discuss books, field trips and the experiences of the day, and to counsel and exhort my child regarding peer relationships, schoolwork, and homework
- ✓ To ensure that my child wears clothing within the limits of the established dress code
- ✓ To provide transportation to and from school in a timely manner

**OUR MISSION**

Millennium Charter Academy is an independent, public school whose classroom is the community, which invites parents, teachers, students, and the community to collectively challenge each child to achieve superior academic standards and to develop the highest moral character. We expand educational choice with an innovative, student-centered environment producing life-long learners equipped with the knowledge and critical-thinking skills necessary to become leaders in the 21<sup>st</sup> Century.

**OUR VISION**

As a natural advancement of our stated Mission and Goals, Millennium Charter Academy will develop citizens of virtuous character who think well and, as leaders, contribute to our communities, our nation, and the world. Our students will understand that a good citizen rules and is ruled; is independent, yet simultaneously in relation with others; and, is grounded in an honest search for knowable, universal truth, goodness, and beauty. To foster this model of citizenship, we will maintain our delivery of a robust, liberal arts curriculum, deepen our implementation of classical education, and continue our principle-based discipline grounded in love for the individual and respect for the corporate good, as well as a belief in redemption and growth. Through these means, we will increase our attention to developing the following characteristics of citizenship in our students: 1) an awareness of themselves as members of a community, from local to national to global; 2) a devotion to intellectual and moral integrity, including an ability to fashion credible ideas and to argue logically; 3) a respect for the rule of law; and 4) an appreciation of American constitutional democracy.

**DISCLAIMER**

Millennium Charter Academy is an independent, public school, charging no tuition and open to all. MCA does not discriminate on the basis of race, color, national origin, sex, or religious affiliation.



- I have read, understand, and agree to uphold the Mission and Vision statements, and the Parent Honor Code.
- I have completed the Release and Authorization Part 1 (Part 2, if pertinent) and the Home Language Survey.
- I have read and understand the Admissions and Enrollment Process on page six.

I testify that I have read the information required by this application, and that all the information submitted herein is accurate and truthful.

\_\_\_\_\_

Signature of Parent/ Legal Guardian                      Date





Millennium Charter Academy

### Parental Request for Individual Diabetes Care Plan

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent/ Guardian \_\_\_\_\_ Phone \_\_\_\_\_

This form must be returned to school for you're your child's cumulative record per the state of North Carolina's mandate. If this information does not pertain to your child, please write "Not Applicable" and sign the form.

I hereby request that an Individual Diabetes Care Plan be developed and implemented for my child. I authorize the institution listed above to secure any related health care information from the health care provider listed below. I understand that I must provide a Diabetes Care Plan reviewed by a health care provider and appropriately trained staff will need to be in place prior to my child receiving medical services, other than self care, parent care, and Emergency Medical Services (911) at school. This plan will require annual review and updates, as medical care needs change.

Current Physician or Health Care Provider \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature Date \_\_\_\_\_



Millennium Charter Academy  
**Parental Permissions Form**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

**Field Trips**

I give permission for my child to attend field trips sponsored by Millennium Charter Academy. My child has permission to be transported by van, bus or private vehicle. I understand that the school policy requires that I be notified prior to any field trip that my child may take.

\_\_\_\_\_  
Parent/Guardian Signature Date \_\_\_\_\_

**Use of Child's Photographed Image**

I understand that students will often be photographed or videotaped during class or school activities or special events. I grant permission for my child's photographed image to be used in various forms of publicity which may include newspapers, newsletters, videotapes, school bulletin boards, and the school's internet web site.

\_\_\_\_\_  
Parent/Guardian Signature Date \_\_\_\_\_

Effective Date of Permission  
Please check one box:

- I understand that this parental permission form shall be effective for as long as my child is a student at Millennium Charter Academy.
- This form shall be effective for a specific time period, from to \_\_\_\_\_ (insert the beginning and ending dates).

\_\_\_\_\_  
Parent/Guardian Signature Date \_\_\_\_\_

**Internet Permission Form**

I grant my child permission to use the Internet as a learning resource as prescribed by Millennium Charter Academy.

\_\_\_\_\_  
Parent/Guardian Signature Date \_\_\_\_\_



# Millennium Charter Academy Information Sheet

Year \_\_\_\_\_ - \_\_\_\_\_

At Millennium Charter Academy, your child’s safety is of paramount importance. The information you list below will provide us with information about your child, and help us contact you, or the people you appoint, in the event of an emergency. Your e-mail address is requested so we may e-mail you about school events and happenings. MCA does not share your personal information with others.

**Please place a checkmark beside any changes from last year. This will help insure we do not miss any new information. Thanks!**

Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

Student’s Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Resides With \_\_\_\_\_ MCA Teacher/Grade Level \_\_\_\_\_

MCA Sibling(s) and Grade Level(s) \_\_\_\_\_

Parent/Guardian  
\_\_\_\_\_

Parent/Guardian  
\_\_\_\_\_

Home Phone  
\_\_\_\_\_

Home Phone  
\_\_\_\_\_

Email Address  
\_\_\_\_\_

Email Address  
\_\_\_\_\_

Workplace  
\_\_\_\_\_

Workplace  
\_\_\_\_\_

Work Phone  
\_\_\_\_\_

Work Phone  
\_\_\_\_\_

Other Phone  
\_\_\_\_\_

Other Phone  
\_\_\_\_\_

Emergency Contacts	Relationship	Home Phone	Work Phone	Other Phone
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Any Known Allergies:  
\_\_\_\_\_

Any Pick-up Restrictions:     Yes     No If yes, explain in detail:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please notify office personnel immediately of any changes to student information.*





**REQUIRED OF ALL STUDENTS NEW TO NC PUBLIC SCHOOLS.**



**PUBLIC SCHOOLS OF NORTH CAROLINA**

State Board of Education | Department of Public Instruction

January 2016

**NORTH CAROLINA HEALTH ASSESSMENT TRANSMITTAL FORM**

This form and the information on this form will be maintained on file in the school attended by the student named herein and is confidential and not a public record.

(Approved by North Carolina Department of Public Instruction and Department of Health and Human Services)

**PARENT to COMPLETE THIS SECTION**

**Student Name:**

(Last) (First) (Middle)

M  F

**Birthdate (M/D/YYYY):**

**School Name:**

**Hispanic of Latino Origin:**  1 Yes  2 No

**Race:**  1 Other Non-White  2 White  3 Black  4 American Indian  5 Chinese  6 Japanese  7 Hawaiian  8 Filipino  9 Other Asian  10 Unknown

**Home Address:**

**City:**

**State:**

**County:**

**Parent Information: Name of Parent, Guardian, or person standing in loco parentis:**

**Telephone(s)**

Home:

Work:

Cell Phone:

**Health Concerns to be shared with authorized persons (school administrators, teachers, and other school personnel who require such information to perform their assigned duties):**

**HEALTH CARE PROVIDER TO COMPLETE THIS SECTION**

**Medications prescribed for student:**

**Student's allergies, type, and response required:**

**Special diet instructions:**

**Health-related recommendations to enhance the student's school performance:**

**Vision screening information:**

Passed vision screening:  Yes  No

Concerns related to student's vision:





# PUBLIC SCHOOLS OF NORTH CAROLINA

State Board of Education | Department of Public Instruction

January 2016

**Hearing screening information:**

Passed hearing screening:  Yes  No

Concerns related to student's hearing:

**Recommendations, concerns, or needs related to student's health and required school follow-up:**

School follow-up needed:  Yes  No

**Medical Provider Comments:****Please attach other applicable school health forms:**

- Immunization record attached:
- School medication authorization form attached:
- Diabetes care plan attached:
- Asthma action plan attached:
- Health care plans for other conditions attached:

**Health Care Professional's Certification**

I certify that I performed, on the student named above, a health assessment in accordance with G.S. 130A-440(b) that included a medical history and physical examination with screening for vision and hearing, and if appropriate, testing for anemia and tuberculosis. I certify that the information on this form is accurate and complete to the best of my knowledge.

Name:

Title:

Signature: \_\_\_\_\_

Date (m/d/yyyy):

Practice/Clinic Name:

Practice/Clinic Address:

Practice/Clinic City:

State:

Zip:

Phone:

Fax:

Provider Stamp Here:



Public Health  
HEALTH AND HUMAN SERVICES



## ADMISSIONS AND ENROLLMENT PROCESS



### **ENROLLMENT PERIOD**

MCA has open enrollment throughout the year, except March 1 through the end of the school year, for any student whose primary residence is in North Carolina.

### **ADMISSIONS APPLICATION, KINDERGARTEN**

To enroll in kindergarten a child must be five years of age on or before August 31 of that school year. The Academy receives applications for the rising kindergarten on or after August 1, one school year in advance of desired enrollment. If the applications do not exceed Academy or grade level capacity by February 20, then all students who have submitted applications by that deadline will be accepted for admission and no lottery will be held. If the total number of applications received exceeds the established capacity of the Academy or grade level for the upcoming year by 3:30pm on February 20 (the lottery eligibility deadline), then a fair, impartial, public lottery will be held the following day, February 21 (or the first business day thereafter). If multiple birth siblings are applying for admission, MCA will enter one surname into the lottery to represent all of the multiple birth siblings. If that surname is drawn, then all multiple birth siblings are admitted. If a lottery is held, those students not accepted by the lottery will be placed on a priority waiting list in the order drawn. Siblings of currently enrolled students receive admission priority and typically do not participate in the lottery, but must submit an application prior to the lottery deadline. After February 20, additional students will be accepted on a first-come, first-served basis until the capacity is realized.

### **ADMISSIONS APPLICATION, GRADE 1 AND HIGHER<sup>1</sup>**

MCA accepts applications throughout the year for first grade and all older grades. In accordance with state regulations, MCA gives preference to siblings “of currently enrolled students who were admitted in a previous year.” For MCA, “siblings” includes any of the following who reside in the same household: biological siblings, half siblings, stepsiblings, and foster children. Should a waiting list be necessary, applicants are placed in order of application date.

### **NOTIFICATION, ALL GRADE LEVELS<sup>2</sup>**

Once a seat is available the Academy notifies the student’s parents, at which point the parents have five business days to inform the school whether or not they would like to enroll. If they choose to enroll, a date for a transition assessment is set. If they decide not to continue or fail to respond, the name is removed, and the student must re-apply for future consideration.

### **ENROLLMENT<sup>3</sup>**

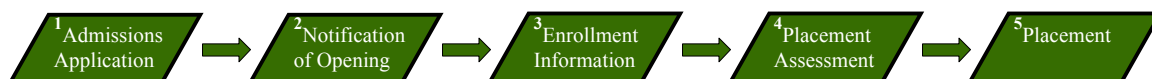
After parents decide to enroll their child, they complete the Enrollment Information form, which provides both the school and the family with important information. During this time the Academy communicates to the parents its expectations and its commitments.

### **ASSESSMENTS<sup>4</sup>**

Students accepted by lottery will be given a date and time for a school readiness assessment, usually in April. Students in first grade and higher are given a date and time for a placement assessment. These assessments help inform parents and the school of the student’s projected academic transition and potential needs.

### **PLACEMENT<sup>5</sup>**

After the discussing the results of the transition assessment, the Academy places the student in the appropriate grade level.



**Lottery Eligibility Deadline: 3:30 pm, February 20**