

MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
May 30th, 2017

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, May 30th 2017 at 5:30 pm. Those Directors present included Ken Gwyn, Greg Marshall, Rene Francis, Susan Shipley, Christopher Willingham, and Marty Danley. Headmaster Kirby McCrary was also present for the meeting. Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation and Renee Francis led the Pledge of Allegiance.

David Hiatt and Mark Hampton were not present for the meeting.

Adoption of Proposed Agenda: Upon the motion of Christopher Willingham and Seconded by Greg Marshall, the proposed agenda was unanimously approved.

Approval of Minutes: Upon motion of Christopher Willingham, seconded by Greg Marshall, the April 2017 Meeting Minutes were unanimously approved.

Public Comment: Shane Mauck, Emily Mauck and Elizabeth Pflug were present to address the Board.

Report of Affiliated Organizations: Booster report attached.

Report of the Headmaster: Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Joy Parsons, kindergarten teacher, Megan Sizemore, third grade teacher, Kaitlan Gough, fourth grade teacher, Michael Reeves, Lower School Director, and Mr. McCrary visited Thomas Jefferson Classical Academy Grammar School on April 26 to learn that that school strongly favors the **Core Knowledge Language Arts (CKLA)** program. After further review and consideration by the administration and the lower school faculty, MCA will begin employing the CKLA program to strengthen the language arts instruction. This is a comprehensive kindergarten – fifth grade program for teaching skills in reading, writing, listening, and speaking, building on the students' knowledge and vocabulary in literature, history, geography, and science. There is positive correlation between CKLA and what the school currently employs, i.e., Four Blocks literacy, 6+1.
- Patty Bare, MCA's **first financial manager**, has started her role at MCA.
- Alaine Poteat, long-time, MCA teaching assistant, will serve as this **school's first registrar**. She begins this summer two days per week, then full time during the school year. She is meticulous, organized, and pro-active, not to mention excited about this new role. She will handle the enrollment and transfer processes, as well as waiting lists, and cumulative folders (once the grade-level teaching assistants complete them). She will be the school's liaison to Acadia NorthStar, which maintains the state's required accounting of students. Mrs. Poteat will also serve as the receptionist in the new wing now under construction.
- MCA hosted several **year-end events**, including:
 - Upper School Spring Instrument and Choral Concert
 - Agatha Christie's "Mousetrap"
 - Frank L. Baum's "Wizard of Oz"
 - PLC Spring Dance
 - Athletic Award Banquet, during which MCA awarded its first varsity letters
 - High School Luau and Cruise-In
 - Upper School Awards Ceremony and Invitatory, during which MCA awarded its first academic letters
 - Lower School Awards Program

Report of Standing Committees:

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Greg Marshall gave a combined Treasurer and Finance Committee report.

Board Development: Dr. Glenn Pfitzner and Lee Rierson will be contacted in reference to joining the Board of Directors.

High School Development: Greg Marshall and Marty Danley provided an updated status of Phase II construction. DOI has issued shell permit for Phase II Commons. Soccer field drive is currently waiting DOT for final approval. Gym plans are being reviewed by Fire Marshal's Office.

Unfinished Business: None

New Business:

Christopher Willingham discussed having an outside agency perform an anonymous satisfaction survey on MCA staff, families and students. It was agreed this would provide beneficial feedback. Christopher will research agencies, pricing and timing.

The Board unanimously approved the motion of Christopher Willingham, seconded by Renee Francis, that the Board enter into Closed Session pursuant to N.C.G.S 143-318.11(a)(6).

Following the appropriate motion within Closed Session, the Board returned to Open Session. No actions were taken in closed session.

The Board unanimously approved the motion of Susan Shipley, seconded by Greg Marshall, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Headmaster's Report, Agenda, Booster Report



**Headmaster's
Report 5-30-17.pdf**



Agenda 5-30-17.pdf



**Booster Club
Minutes, 5.8.17.pdf**