

**MILLENNIUM CHARTER ACADEMY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**March 28, 2017**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, March 28<sup>th</sup> 2017 at 5:30 pm. Those Directors present included Ken Gwyn, Greg Marshall, Rene Francis, Susan Shipley, Christopher Willingham, Mark Hampton and Marty Danley. Ken Gwyn called the meeting to order, Renee Francis led the Board in an Invocation and Renee Francis led the Pledge of Allegiance.

David Hiatt and Kirby McCrary were not present for the meeting.

Upon motion of Susan Shipley, seconded by Mark Hampton, the February 2017 Meeting Minutes were unanimously approved.

**Public Comment:** None

**Report of Affiliated Organizations:** Booster report was not available.

**Report of the Headmaster:** Kirby McCrary submitted the Headmasters Report via email.

Board action was taken on the following items:

- In order to maintain faculty stability and reduce the need for teachers to change rooms, Mr. McCrary recommend that we add a **fourth section of fourth grade**. The waiting list is solid judging by responses to the school's phone calls. There is sufficient space in the building for this addition, and the addition is only one year earlier than originally anticipated. Upon motion of Greg Marshall, seconded by Mark Hampton the Board unanimously approved the addition of a fourth section of fourth grade.
- Mr. McCrary recommends for hire **Mrs. Kayla Wilburn** to serve as a lower schoolteacher. She earned her teaching degree from Lees McRae College following her internship at MCA with Mrs. Claire Draughn in fifth grade. Mrs. Draugh gave her high marks. She has one year teaching experience, currently at Petree Elementary in Winston-Salem. She is familiar with classical education and is inclined to discipline children in keeping with this school's philosophy. Mrs. Wilburn is very well organized, honest, and well prepared. She also takes the initiative to figure out how to do what needs to be done. Michael Reeves, Lower School Director, also enthusiastically recommends her hire. Upon motion of Mark Hampton, seconded by Greg Marshall, the Board unanimously approved the hiring of Mrs. Kayla Wilburn.
- Mr. McCrary recommends for hire **Mr. Josiah DeGraaf** to serve as an upper school English teacher. A soon-to-be graduate of Patrick Henry College with a Bachelors Degree in literature and a GPA of 3.8, he has a thorough understanding of a classical education. Although his college does not offer a license in teaching, Mr. DeGraaf has had about two years experience teaching literature through Providence Preparatory Academy, a home school co-op. Mr. McCrary's recommendation comes with the support of his potential MCA co-workers who were part of the interview team: Upper School Director Pam Braley and upper schoolteachers Eric Allen, Rusty Roberson, Paul Rezzo, and Eric Cook. His references referred to him as "one of the brightest among the bright" and being "gifted in teaching." Upon motion of Mark Hampton, seconded by Greg Marshall, the Board unanimously approved the hiring of Mr. Josiah DeGraaf.

**Report of Standing Committees:**

Greg Marshall gave a combined Treasurer and Finance Committee report.

Board Development: None

High School Development: Construction has begun on the phase II classroom section. Commons section has been submitted to the NC Department of Insurance for approval. Greg Marshall continues to work with Pilot Environmental for wetland testing on proposed drive access from Riverside Drive.

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**Unfinished Business:** None

**New Business:**

Upon motion of Renee Francis, seconded by Chris Willingham, the Board unanimously approved to enter into a lease agreement with Millennium Education Properties for the property located at 500 Old Springs Road. Board President Ken Gwyn will sign lease.

Headmaster Kirby McCrary's employment contract is due for renewal. After some discussion, Christopher Willingham motioned that Kirby McCrary's contract be extended three years effective July 1, 2017. Motion was seconded by Mark Hampton and approved unanimously by the Board.

The Board unanimously approved the motion of Susan Shipley, seconded by Greg Marshal, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Headmaster's Report, Agenda, Lease, Memorandum of Lease



**Headmaster's  
Report 3-28-17.pdf**



**Agenda 3-28-17.pdf**



**MCA-MEP Lease.pdf**



**MCA-MEP  
Memorandum of Le**