

MILLENNIUM CHARTER ACADEMY
A CHALLENGE FOUNDATION ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
March 18, 2014

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, March 18, 2014 at 5:30 pm. The meeting was attended by all Directors: Philip Byers, Hugh Campbell, Marty Danley, Renee Francis, Ken Gwyn, David Hiatt, Greg Marshall, Erik Moledor, Cheryl Reinstadler, Susan Shipley, and Christopher Willingham. Also present was Kirby McCrary (Headmaster).

Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation, and Ken Gwyn led the Pledge of Allegiance.

Upon motion of Greg Marshall, seconded by David Hiatt, the Board unanimously approved the proposed Agenda.

Upon motion of Philip Byers, seconded by Marty Danley, the February 2014 Board Meeting Minutes were unanimously approved.

There were no Public Comments.

There was no report from MPACT.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Current enrollment is 540, 108% (535/498) of the Five Year Plan.
- Mr. McCrary a projected 2014-15 enrollment of 632 students. This includes the addition of a fourth section of kindergarten and the creation of two ninth grade sections.
- Mr. McCrary made recommendations to hire Deana Harrison as a fourth grade teacher, Kelley Cummings as the third grade full-time teaching assistant, and Amanda Meadows as a half-time teaching assistant for second grade. After some discussion, the Board unanimously approved a motion of Greg Marshall, seconded by Philip Byers, to hire the three aforementioned candidates.
- Mr. McCrary presented updated retention guidelines designed to ensure student readiness for the challenge of upper grades.
- Because our checking account number may have been compromised, Mr. McCrary is working with Acadia NorthStar to open a new checking account.
- Lu Ann Browne, Director of Development, has reported a 67% increase in the number of tours (35) given year-to-date over the number given in January and February, 2013.
- According to state statistics, the percentage of Surry County public school students in membership at charter schools increased from 1%-3.9% in 2011 to 4%-7.9% in 2013.
- Pam Braley, Upper School Director, has planned the first ninth grade Colloquium, entitled "Body, Mind, and Soul: How Shall We Live."
- Randy Williams, the bus driver who was in an accident with a tractor and trailer, returned to work on March 10.

Greg Marshall gave a combined Treasurer and Finance Committee report.

- On March 1, we switched to the Western Office of Acadia NorthStar. Mr. Marshall feels confident that they will be better able to meet our needs and is working with them on this transition.
- Our cash balance was approximately \$400,000 at the end of February.
- Mr. Marshall presented a Budget report.
 - The transition to the new office of Acadia NorthStar has slowed Budget Adjustment reporting. Mr. Marshall reported that he estimated that the current Budget surplus should be about \$85,000.
 - Mr. McCrary and Mr. Marshall adjusted the High School Budget to updated enrollment estimates.
 - The 2014-15 Budget will be prepared by June for Board approval.

Erik Moledor, for the Board Development Committee, announced that there will be a survey distributed to the Board before the next meeting to help the Board align its priorities in this time of expansion and rapid growth.

Cheryl Reinstadler gave a TeamCFA Report. Among the topics were the following:

- Ms. Reinstadler is working toward better and more communication within TeamCFA and between schools and TeamCFA. She requested that anyone with ideas to improve communication should contact her.
- An email will be distributed in the next couple of weeks with TeamCFA Conference details.
- The invitations for the April 11th Board Dinner at Salisbury Country Club have been mailed. The schools in attendance will be MCA, Aristotle Preparatory Academy, Piedmont Community Charter School, Cornerstone Charter School, and a school from Durham that is planning to open next year.
- The April 18th MCA Staff Lunch invitations are ready to be delivered.

Marty Danley gave a report High School Development Committee.

- Marketing has been very successful. We have received 44 ninth grade intent to enroll forms, which is 86% of our 51 eighth graders. Personalized letters will be sent to all 8th graders.
- Lu Ann Browne is investigating the use of large touchscreen monitors in lieu of smartboards.
- For the Campaign for Achievement, Mr. Danley reported that
 - Brick paver orders are still coming in.
 - Preparations continue for the May 10 fundraising event at Cross Creek Country Club.
- For the Facilities Committee, Greg Marshall reported that
 - Although we have received approval to building the construction road, the weather has made this unwise.
 - Mr. Marshall anticipates notification of FEMA flood map revision this week and formal approval of the USDA loan within 30 days.
 - Surrey Bank is waiting for this approval of the USDA loan.
 - Some questions have arisen within the community about the impact of the expansion on traffic. The addition of our buses has greatly reduced traffic, and we have fewer cars entering the grounds than we have been approved for previously.

Upon motion of Renee Francis, seconded by Christopher Willingham, the Board unanimously approved adjournment of the meeting.

Respectfully submitted
Erik S. Moledor

Attachments: Headmaster's Report