

MILLENNIUM CHARTER ACADEMY
A CHALLENGE FOUNDATION ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
February 18, 2014

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, February 18, 2014 at 5:30 pm. Those Directors present included Hugh Campbell, Marty Danley, Renee Francis, Ken Gwyn, David Hiatt, Greg Marshall, Erik Moledor, and Susan Shipley. Participating via speakerphone were Cheryl Reinstadler and Philip Byers. Also present were Kirby McCrary (Headmaster), Christie Marsh (Booster Club President), and Lee Cooke (Omega Construction Vice President).

Christopher Willingham was not present at the meeting.

Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation, and Ken Gwyn led the Pledge of Allegiance.

Upon motion of Renee Francis, seconded by Greg Marshall, the Board unanimously approved the proposed Agenda.

Upon motion of David Hiatt, seconded by Renee Francis, the January 2014 Board Meeting Minutes were unanimously approved.

There were no Public Comments.

Christie Marsh gave a report from the Booster Club.

- The Booster Club had approximately \$12,900 in its checking account at the end of January.
- Several fundraisers have been held.
 - T-shirt sales netted around \$900.
 - Specialty Apples sales netted \$1336.
 - Bingo brought in about \$6000 before expenses.

Greg Marshall recused himself from the Meeting before a presentation by Lee Cooke of Omega Construction, and he did not return to the Meeting until all discussion and voting related to Mr. Cooke's presentation were completed.

Lee Cooke gave a presentation on several proposed changes to the High School Expansion design and their cost. These changes were related to building temporary roadways and updating current roadways for construction including the following

- One-way temporary student pick up traffic loop
- Construction roadway
- Placing additional stone on the road behind the school

Upon motion of Renee Francis, seconded by Marty Danley, the Board unanimously approved the proposed changes to the High School Expansion design. As noted above, Greg Marshall recused himself from this vote and was not present for it.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Current enrollment is 535, 107% (535/498) of the Five Year Plan.
- At the time of the meeting we have 102 applications for the 2014-15 Kindergarten class, which is a new record for this time of year.
- Mr. McCrary reported on an incident that occurred on February 3, in which the driver of a tractor and trailer, who had run off the road and was attempting to self-correct, clipped the left rear end of the bus Randy Williams was driving for MCA. Mr. Williams was not seriously injured, but sustained some damage to the soft tissues in his back. Mr. McCrary is working with the appropriate insurance agencies and is getting quotes for the repair of the bus.
- Rob Kremer, then Executive Director of TeamCFA, visited February 7. Mr. Kremer met with Mr. McCrary, Pam Braley (Upper School Director), Nathan Soule (Lower School Director), and Lu Ann Browne (Director of IT and Director of Development).
- MCA hosted its first Upper School Education Night on February 11. Eighty-one parents and students attended, including one family from Clemmons, NC.
- On February 11 at 1:00pm, MCA held the ground breaking for phase one of the High School Expansion.
- MCA now has an Upper School brochure and a K-12 brochure. A new Lower School brochure is forth coming.
- Next school year, MCA will offer over 40 electives to the sixth through eighth graders. Required courses are: Phenomenon of Language (sixth grade), The Art of Argument (seventh grade), and Philosophy (eight grade).
- MCA will add a fourth kindergarten class for the 2014-15 school year. As the school grows to four sections per grade level, the Lower School (K-6) will eventually fill our current facility.
- Mr. McCrary and Pam Braley, Upper School Director, met with the science teachers in grades 5-8 (Maria Kern, Bethany Shepherd, and Brittany Branch) to discuss understanding and teaching science in a classical education model. These same ideas will be presented to the entire faculty at a later date.
- There will be Lower School faculty and staff openings for the upcoming school year created by one teacher (Maria Kern) moving to the Upper School, one teacher retiring (Sandra Clement), and the creation of a fourth section of kindergarten.
- Mr. McCrary presented a schedule of days to make up for the five days and two hours missed due to inclement weather.
- MCA will host an After School Academy: Summer Camp during the week of June 9-13. There will be morning and afternoon sessions.
- Mary McCormick, art teacher, and her husband Greg, have set up an art show running from one end of the building to the other, containing at least one art piece from every student in the school.
- Mr. McCrary commented on a fire alarm that happened today.
- Mr. McCrary reported that MCA 6th-8th graders took second place in the regional Math Counts competition.

Marty Danley gave a report High School Development Committee.

- The work of the Academic Committee is complete, so it has been dissolved.
- On May 10, 7-11pm, at Cross Creek Country Club, there will be a fundraiser for the MCA Campaign for Achievement called "An Evening of Celebration – Our Past, Present, and Future."
- Greg Marshall presented multiple items relating to the High School Expansion.
 - Mr. Marshall updated the Board on the situation with an incorrect FEMA map of the school property that needs to be corrected because it is holding up county permit issuance and potentially delaying the USDA loan approval required to start construction.
 - Mr. Marshall presented a proposal to re-deed the school property, which should enable an earlier start of High School Expansion construction. After some discussion, the Board unanimously

- approved a motion by Greg Marshall, seconded by Susan Shipley, to re-deed the school property as proposed.
- There is an USDA Environmental Form that needs to be approved before work can begin on the expansion.
 - Mr. Marshall presented a Loan Commitment Letter from Surrey Bank dated February 11, 2014. Some revisions were made today, that have not been fully reviewed. Ken Gwyn made a motion (seconded by Greg Marshall) to approve the Surrey Bank Loan Commitment letter dated Feb. 18, 2014, subject to final approval by the Chairman and Finance Committee after further review and due diligence. The Board unanimously approved this motion.
 - The current property and building was recently appraised at \$6,970,000. With the re-deeding of property approved earlier this Meeting, the appraised value will come down, but not significantly. This will cut into our contingency fund for the High School Expansion.

Greg Marshall gave a combined Treasurer and Finance Committee report.

- As of January 31, 2014 MCA has approximately \$406,000 in the bank.
- Mr. Marshall is working to improve our partnership with Acadia NorthStar.
 - Mr. Marshall is in communication with Thomas Jefferson Academy to understand how they work with Acadia NorthStar.
 - We will be switching to a different office within Acadia NorthStar who can better serve our needs.
- Mr. Marshall will have Budget Adjustment Reports next month.
- Mr. Marshall presented a Budget Report, noting that there is approximately \$88,000 in Budget surplus to date for 2013-14.

There was no report from the Board Development Committee.

Cheryl Reinstadler gave a TeamCFA Report. Among the topics were the following:

- Ms. Reinstadler reported on personnel changes within TeamCFA that were recently announced.
- Currently MCA has 9 teachers planning to attend the 2014 TeamCFA Conference. She encouraged MCA to an even higher level of conference participation.

Upon motion of Cheryl Reinstadler, seconded by Greg Marshall, the Board unanimously approved adjournment of the meeting.

Respectfully submitted

Erik S. Moledor

Attachments: Headmaster's Report