

**MILLENNIUM CHARTER ACADEMY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**November 24, 2015**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, November 24th, 2015 at 5:30 pm. Those Directors present included Ken Gwyn, Renee Francis, Greg Marshall, Hugh Campbell, Christopher Willingham, David Hiatt and Marty Danley. Also present was Kirby McCrary, Headmaster.

Susan Shipley was not present for the meeting.

Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation and Renee Francis led the Pledge of Allegiance.

Upon motion of Renee Francis, seconded by Christopher Willingham, the September 2015 and October 2015 Board Meeting Minutes were unanimously approved.

Upon motion of Greg Marshall, seconded by Hugh Campbell, the Board unanimously approved the Agenda.

There were no Public Comments.

Angelia Draughn, MPACT President was not present for the meeting but provided the attached handout.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- After nearly sixteen years of service, **Mrs. Sandy Cave** resigned from MCA to assume a position with AES that in good conscience she could not refuse. Mrs. Cave often went out of her way to make good things happen, from working as a 1:1 to refining our field trip process to a wonderful Green and White Ball. There she will be able to use her skills well and she will have opportunity for advancement.
- After having the fifth grade teachers (Claire Draughn, Kim Sawyers, and Jessica Simmons) interview several candidates, **Mrs. Leah Wilhite** from second grade was moved to full-time teaching assistant in fifth grade to replace Sandy Cave who left November 13.
- Mr. McCrary recommend for hire **Ms. Suzanne Hayne** to serve as half-time teaching assistant in second grade. Ms. Haynes has been a long-time substitute in the lower grades, and she has also worked in Lion's Watch, MCA's before and after school care program. Most recently she substituted in second grade, and the second grade team (Sandra Clement, Christie Marsh, Joanie Vaughan, and Louise Wardle) is in favor of her being the half-time substitute replacing Leah Wilhite. Ms. Haynes is always willing to do whatever is asked of her. After some discussion and upon the motion of Greg Marshall, seconded by Renee Francis, the Board unanimously approved the recommendation to hire Ms. Suzanne Hayne to serve as half-time teaching assistant in second grade.
- Since her approval by the Board, **Ms. Deby Mitchell** has already spent a day at MCA to better acquaint herself with the school. She will officially begin on December 1.
- MCA continues to **advertise vacancies** for the lower school director position. The inquiries received thus far have been few and not a good fit.
- Mr. Erick Allen (U/S teacher) along with his English students hosted a well-attended evening with **Dante**. Students showcased their final projects, which included artwork, photography, 3-D sculptures, original musical compositions, and musical performances. The level of student engagement and scholarship was impressive.

**MILLENNIUM CHARTER ACADEMY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**November 24, 2015**

Greg Marshall gave a combined Treasurer and Finance Committee report. Mr. Marshall reported Pam Braley and Renee Francis have been working on a matching grant for the library in Phase II construction. After some discussion on Phase II construction, a motion was made by Greg Marshall, seconded by Christopher Willingham and unanimously approved to appropriate \$20,741 of phase two construction funds for books, furniture and technology to the upper school library.

Board Development:

Upon the motion of Chris Willingham and seconded by Hugh Campbell, the Board unanimously approved for Board Chairman Ken Gwyn to invite Mark Hampton to fill the Board seat vacated by Erik Moledor.

Marty Danley and Greg Marshall gave a report for the High School Development Committee covering the following topics:

- Traditional financing continues to be pursued with Surry Bank in the form of a USDA backed loan. Surry Bank has given loan approval. A follow-up discussion with Surry Bank will be scheduled to discuss further details of the loan.
- Full USDA Loan process continues.
- Continuing to working with Brite Engineering and Omega Construction to develop site drawings for construction of phase II.
- River Side Drive property contract has been signed and will be registered on November 25<sup>th</sup>.
- Greg Marshall, Renee Francis and Kirby McCrary met with Whitney Jones, Inc. to discuss a potential fundraising project. Whitney Jones Inc. will be invited to the January 2016 Board meeting to present their company and fundraising ideas to the Board of Directors.

New Business: Upon the motion of Christopher Willingham, seconded by Greg Marshall, the Board unanimously approved the adoption of the attached MCA Fee Policy.

Renee Francis discussed Staff Luncheon and Board Christmas Dinner.

The Board unanimously approved the motion of David Hiatt, seconded by Greg Marshall, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Headmaster's Report



**Headmaster's Report 11-24-15.pdf**



**MPACT 9-24-15.pdf**



**Fee Policy.pdf**