

**MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
November 19, 2013**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, November 19, 2013 at 5:30 pm. Those Directors present included Hugh Campbell, Marty Danley, Renee Francis, Ken Gwyn, Erik Moledor, Cheryl Reinstadler, Susan Shipley, and Christopher Willingham. Also present were Kirby McCrary (Headmaster), Angelia Draughn (MPACT Club President), and Pam Braley (Academic Dean).

Philip Byers, David Hiatt, and Greg Marshall were not present at the meeting.

Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation, and Ken Gwyn led the Pledge of Allegiance.

Upon motion of Christopher Willingham, seconded by Susan Shipley, the Board unanimously approved the proposed Agenda.

Upon motion of Marty Danley, seconded by Renee Francis, the October 2013 Board Meeting Minutes were unanimously approved.

During Public Comments, Christopher Willingham commented on some difficulties that occur during student drop off that greatly delay the process.

Angelia Draughn gave a report from MPACT.

- MPACT has raised over \$20,000 in the last 3 months with about
 - \$5700 raised from Autumn Leaves booth
 - \$7800 raised from catalog sales
 - \$2700 raised from the Fall Box Top campaign
- MPACT bought 26 iPads (one per classroom) for classroom use.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Current enrollment is 538, 108% (538/488) of the Five Year Plan.
- The Winston-Salem Foundation awarded Mrs. Brittany Branch, middle school science teacher, a \$1,673 grant for science lab equipment. The grant is contingent upon raising \$836 in matching funds. In accordance with Board policy, the Board unanimously approved a motion by Hugh Campbell, seconded by Marty Danley, that, pending successful acquisition of the required matching funds, Ms. Branch be awarded a bonus of \$133.84 (8% of the grant amount) in recognition of her effort and accomplishment.
- Mr. McCrary presented a draft of the 2014-2015 calendar for discussion. Neither the Mount Airy City Schools nor the Surry County Schools have published their 2014-2015 calendars. In an effort to try to avoid certain scheduling conflicts for parents with children in more than one school system, further discussion of the calendar was tabled until those calendars are available.
- Mr. McCrary presented the results of the 2012-2013 EOG testing. MCA "exceeded expected growth," met all thirteen of our federal Annual Measurable Objectives (AMO), and satisfied all seventeen of our state targets. 54.7% of our students scored level III or level IV on the state tests,

compared to the state's 44.7%. Mr. McCrary noted that the faculty and students accomplished these scores without putting an emphasis on testing. Individual student reports were sent home on November 15.

- Mr. McCrary presented a projected EOG proficiency summary report derived from the recent administration of the Measures of Academic Progress (MAP) test and outlined basic actions that will be taken based on the MAP test results.
- Over the course of the next few months, Pam Braley and Mr. McCrary will meet with the science teachers in grades 5-8 to move the school closer to a classical understanding of science instruction.
- Pam Braley, Academic Dean, gave an excellent presentation of a model of instruction and assessment that aligns with classical education. She reported that the School Improvement Team and the middle school teachers have already endorsed the idea and are moving forward. Following her presentation, there was a spirited discussion of assessment at MCA and within the TeamCFA community, especially as it relates to Measures of Academic Progress (MAP) testing. Despite a concerted effort, the Board could not plumb the depths of the topic at the Meeting, and further discussions will be pursued during the next month.
- Our “What Every Rising (?) Grader Needs to Know” document is undergoing revision to better inform potential families of our academic expectations and it help articulate the curriculum for our faculty.

There were no reports from the Treasurer and Finance Committee.

There was no report from the Board Development Committee.

Cheryl Reinstadler gave a TeamCFA Report. Among the topics were the following:

- The 2014 TeamCFA Conference will be held June 26-29, 2014 in Phoenix, Arizona.
- A meeting of TeamCFA representatives on school boards will be held January 31 – February 1, 2014 in Atlanta, GA.
- Ms. Reinstadler requested that in January or February we discuss how well MCA is meeting the rubrics contained in the Affiliate Agreement.
- Ms. Reinstadler noted that the MCA website does not match those of the other affiliate schools and pointed out some ways that this limits our ability to interact with the TeamCFA community, especially by participation in TeamCFA blogs.
- Ms. Reinstadler has noticed our improvement in the incorporation of the TeamCFA brand in MCA publications and encouraged us to continue to strive for further brand consistency.
- The TeamCFA luncheon for MCA staff has been scheduled for April 18.

Marty Danley gave a report from the High School Committee noting the activities of the High School Committee teams.

- On behalf of the MCA Campaign for Achievement, Mr. Danley distributed a list of 28 individuals and organizations to target for solicitation, requesting that Board Members email him names of people that they would be willing to contact to ask for donations.
- The High School Transition team is currently reviewing high school courses that can be offered in 7th and 8th grades. This would enable students to more quickly advance to AP courses.
- The Facility Team reported that
 - Project plans detailing all facets of phase 1 including financials have been submitted to CF Properties and several local banks to request financing of the expansion.

- BECI has made a lot of headway on the architectural drawings, and Bunn Engineering has a site plan that is almost ready to submit for a grading permit.
- The latest floor plan sheet and patio layout sheet were presented.
- A “Traffic Impact Letter” will be submitted to the authorities for review and approval.
- The Marketing Team has been busy.
 - Presentation materials for donation solicitation have been prepared.
 - A Facebook page has been established, and signs are being made to place on school property advertising this Facebook page.
 - An article appeared in the Herald announcing the location of Phase 1.
 - The phase 1 expansion area was marked off with tape, and students were given a tour of the area.
 - A letter about the high school will be sent out to our 8th graders in January, 2014.

Renee Francis reminded the Board that the Faculty Christmas Party is scheduled for December 9. Board members should arrange to attend and bring a main course, dessert, and drink. Setup will begin at 9:00 am, and the event should be completely finished by 2:00 pm. Some setup will take place the prior night.

Renee Francis reminded the Board that on December 17 at 5:30 the Board meets for a combined Christmas Dinner and Board Meeting at Trio Restaurant in downtown Mount Airy.

Upon motion of Renee Francis, seconded by Chris Willingham, the Board unanimously approved adjournment of the meeting.

Respectfully submitted

Erik S. Moledor

Attachments: Headmaster’s Report