

MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
October 25, 2016

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, October 25th 2016 at 5:30 pm. Those Directors present included Ken Gwyn, Greg Marshall, Rene Francis, Susan Shipley, Christopher Willingham, Mark Hampton and Marty Danley. Also present were Kirby McCrary (Headmaster) and Damon Tomchick (Parent). Ken Gwyn called the meeting to order, Kirby McCrary led the Board in an Invocation and Renee Francis led the Pledge of Allegiance.

David Hiatt and Hugh Campbell were not present for the meeting.

Upon motion of Mark Hampton, seconded by Christopher Willingham, the September 2016 Meeting Minutes were unanimously approved.

Public Comment: Damon Tomchick addressed the board.

MPACT report was provided by email (attached).

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Paul Rezzo, teacher and college counselor, is establishing college counseling as an integral part of the high school. He is keeping parents and students well informed through emails and face-to-face conversations. His emails have a consistent subject line "Counselor's Corner" followed by a hyphen and a particular subject, such as "financial aid" or "college visit." He recently hosted the first on-campus college representative, who happened to be from Montreat-Anderson College. All juniors attended the twenty-minute general presentation, while those more interested stayed to ask further questions. Even more recently, the school hosted a meeting with a representative from the National Guard.
- **Athletics** under athletic director Rodney King continue to flourish. For the first time, MCA is going to and hosting state tournaments. The school also hosted a cross-country invitational.
- Lu Ann Browne, Director of IT, and Mr. McCrary are exploring the feasibility of an **E-rate grant**, which could potentially cover some of the cost for technology infrastructure.
- With the help of the Office of Charter Schools and Allie Mech with Acadia NorthStar, MCA's official **student transcripts** now reflect a "liberal arts" curriculum rather than the default and inaccurate, "Future Ready" curriculum. This change may have a positive impact how MCA offers the "Occupational Course of Study" (OCS) so closely tied to the Exceptional Children Program. The transcripts also carry the school's crest rather than the generic NC public school header.
- Hugh Campbell (board member), Lu Ann Brown (Director of Development), Michael Reeves (Lower School Director), Pam Braley (Upper School Director), and Mr. McCrary will meet with Kaysha Williams (Editor in Chief of hesaidshesaidmag.com and resident of Surry County) to discuss the **black community's understanding** of MCA, and how the school might capitalize on positive perceptions and address any concerns or misunderstandings.
- With the teaching assistants being exempted from the **Fair Labor Standards Act**, which takes effect December 1, MCA will have less difficulty in tracking hours. However, bus drivers, housekeepers, and office workers will fall into this category, so Shanda Lawson, financial secretary, and Mr. McCrary are devising a plan to track hours.

Greg Marshall gave a combined Treasurer and Finance Committee report.

Board Development: None

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High School Development:

Work continues with Tony Chilton, Eddie Bunn and Omega Construction in the designing of phase II construction. Preliminary drawing for the Phase II classroom and gym were presented to the Board. The finance subcommittee tasked with further exploring finance options for phase II constructions recommended to the Board that Capital Bank be used for the construction loan and long term financing. Discussion followed. Upon motion of Christopher Willingham, seconded by Mark Hampton, the motion was approved unanimously by those Board members participating in the vote. Ken Gwyn and Renee Francis recused themselves from voting due to being shareholders in Surrey Bank.

Unfinished Business:

Finance committee presented options for faculty and staff pay increases. Upon motion of Mark Hampton, seconded by Christopher Willingham, the Board unanimously approved a pay increase at the state schedule for all faculty and 4.7% increase for those not affected by the state schedule. The increase will be effective Oct 15, 2016.

New Business:

Kirby McCrary presented letter from Attorney Edwin Woltz on behalf of Surry County's Parks and Recreation. Surry County's Parks and Recreation is requesting an extension to the Joint Use agreement regarding MCA ballfields. Due to current expansion plans, MCA will not extend the agreement at this time.

Parent Requests:

The Board unanimously approved a motion of Christopher Willingham, seconded by Marty Danley, that the Board enter into Closed Session pursuant to N.C.G.S 143-318.11(a)(1).

Following appropriate motion within Closed Session, the Board returned to Open Session. The Board took no action in Closed Session

Upon the motion of Christopher Willingham, seconded by Susie Shipley, the Board approved unanimously that the parent's written request submitted in closed session is reasonably related to the transportation and welfare of the students. Based upon this finding, the Board moves to grant permission to the individual discussed in closed session to have limited access to the school premises, in accordance with applicable NC General Statutes, under the following six (6) conditions:

1. The individual may access school property during school hours for the purpose of dropping off or picking up students in accordance with school policies, provided that the individual remains in their vehicle.
2. The individual may leave their vehicle during school hours, provided that they proceed directly to and from the lower school office through the main entrance of the lower school.
3. The individual may leave their vehicle during school hours, provided that they proceed directly to and from the upper school office through the main entrance of the upper school.
4. Outside of the three (3) conditions listed above, the individual must be under the direct supervision of designated school personnel at any time while on school property.
5. The individual must request approval from the administration for supervisory personnel in advance of any such visit.
6. Approval of such a request is at the sole discretion of the administration and is subject to the school's ability to provide personnel to meet the requirements above.

For the purposes of this motion, school hours shall be determined to include 30-minutes prior to the commencement of classes and 30-minutes following dismissal of classes. If at any time the administration determines it to be in the

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best interest of the school, it may in its sole discretion, further limit or deny access to school property by the individual.

The Board unanimously approved the motion of Christopher Willingham, seconded by Renee Francis, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Headmaster's Report, MPACT Report, Agenda



Agenda 10-25-16.pdf



**Headmaster's Report
10-25-16.pdf**



**MPACT Report,
October.pdf**