

**MILLENNIUM CHARTER ACADEMY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 24<sup>th</sup> 2017**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, October 24<sup>th</sup> 2017 at 5:30 pm. Those Directors present included Ken Gwyn, Susan Shipley, Christopher Willingham, Mark Hampton, Lee Rierson and Marty Danley. Headmaster Kirby McCrary and Finance Officer Patty Bare were also present for the meeting. Ken Gwyn called the meeting to order; Kirby McCrary led the Board in an Invocation; and, Ken Gwyn led the Pledge of Allegiance.

Renee Francis and David Hiatt were not present for the meeting.

**Approval of Minutes:** Upon the motion of Christopher Willingham, seconded by Mark Hampton the September 2017 minutes were approved.

**Adoption of Proposed Agenda:** Upon the motion of Marty Danley, seconded by Christopher Willingham the proposed agenda was adopted.

**Public Comment:** None

**Report of Affiliated Organizations:** Attached

**Report of the Headmaster:** Kirby McCrary presented the Headmaster's Report emphasizing the following items:

- According to Alex Quigly, chairman of the Charter School advisory Committee, no **charter schools** opened within the past four years (since the advisory committee raised its standards for applications) have been closed. This will help strengthen the story of charter schools.
- Under the leadership and teaching of Michael Reeves, Lower School Director, the journalism class produced "**Lion Prints**," MCA's first, high school student newspaper. The student staff (Emily Robertson, Sydney Watson, Tayler Daughenbaugh, Jacob Hiatt, Jake Gunter, Claudia Cooke, Chloe Key, Courtney Busick, Leah Childers, and Brandon Thornton) formats smartly, writes well, and reports fairly for this online publication that includes headline articles (Honor Code Signing Day; National Honor Society), student life articles (Pink Out and Gold Out; See You at the Pole), featured articles (Council Corner), sports articles (Senior Night; High School Cross Country; High School Soccer), local articles (Autumn Leaves Festival), and opinion letter (How Much Homework Is Too Much?).
- Nancy Cockerham, testing coordinator, continues to move the school through **testing** (MAP, PSAT, etc.) in an efficiently and effectively despite the challenges of space, time, and personnel resources.
- Although MCA has practiced safety as a matter of course, in response to a workers' comp audit, Mr. McCrary has written MCA's first **Employee Safety Manual: Safety Guidelines & Procedures to Support a Safety-Conscious Work Environment**.
- In consultation with teachers and Michael Reeves, Mr. McCrary have remade kindergarten **report cards** to reflect the new Core Knowledge Language Arts program and to be in line with the school's philosophy of mastery.
- Paul Rezzo, College Counselor, and Pam Braley, Upper School Director, met with sophomores and will soon meet with other grade levels to present a new document that will help students track their course work for graduation and college. This is in addition to earlier information Mr. Rezzo has sent. At this same time, Mr. Rezzo and Mrs. Braley also addressed rumors about college preparedness

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**Report of Standing Committees:**

Susan Shipley gave a combined Treasurer and Finance Committee report.

Board Development: Kirby McCrary announced Dr. Glenn Pfitzner has agreed to accept a Board position.

High School Development: Work continues on Phase II construction. Punch list for classroom section continues to be worked. Phase II Atrium is running behind schedule due to issue with glass tint. Revised completion date is December 2017. Budget was discussed.

**Unfinished Business:** Christopher Willingham discussed MCA community survey. Schmidt Research has submitted a price of \$11,600. Christopher will follow-up with Schmidt Research to obtain more information on survey approach and instruments.

**New Business:**

Faculty raises discussed. Upon the motion of Mark Hampton, seconded by Susan Shipley, the board unanimously approved a 1% raise effective November 1, 2017. Board will revisit in January 2018.

The Board unanimously approved the motion of Christopher Willingham, seconded by Mark Hampton, to enter into Closed Session pursuant to N.C.G.S 143-318.11(a)(1).

Following the appropriate motion within Closed Session, the Board returned to Open Session. No actions were taken in closed session.

The December 2017 Board meeting has been rescheduled for December 12, 2017 at 7:00pm at Ryan's Restaurant in Winston Salem. Kirby McCrary will post the change in the appropriate locations.

At 7:45pm the Board unanimously approved the motion of Susan Shipley, seconded by Christopher Willingham, to adjourn the meeting.

Respectfully Submitted

Marty Danley

Attachments: Agenda, Headmaster's Report, MPACT Report, Boosters Report



Agenda  
10-24-17.pdf



Headmaster's  
Report 10-24-17.pdf



MPACT Report Oct  
17.pdf



Boosters.pdf