

**MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
January 27, 2015**

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, January 27, 2015 at 5:30 pm. Those Directors present included Hugh Campbell, Marty Danley, Greg Marshall, Susan Shipley, and Christopher Willingham. Also present was Kirby McCrary (Headmaster). Two MCA students, Dalton Parker and Caitlyn ___ were also in attendance and sat with the Board by invitation of the Chair.

Hugh Campbell called the meeting to order, Kirby McCrary led the Board in an Invocation, and Chris Willingham led the Pledge of Allegiance.

Upon motion of Chris Willingham, seconded by Greg Marshall, the Board unanimously approved the proposed Agenda.

Upon motion of Chris Willingham, seconded by Greg Marshall, the minutes from the November and December 2014 Board Meetings were unanimously approved.

There was no public comment.

There was no report from the Booster Club.

Dalton Parker and Caitlyn ___ presented their thoughts about the school's first week-long, January colloquium. The presentation was excellent, and the Board members were well pleased to receive such an enthusiastic report from these impressive students.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Current enrollment is 612 students, which is 102% of the five-year plan. We have 418 families. Current rising kindergarten applications total 68.
- Mr. McCrary made a recommendation to hire Joshua Moser as a full-time housekeeper and Carolyn Jones and Laura Marion as part-time housekeepers. After some discussion, the Board unanimously approved a motion of Susie Shipley, seconded by Chris Willingham, for Mr. McCrary to sign an employment contracts for these three hires.
- Mr. McCrary made a recommendation to hire Kristin Leathers to serve as a part-time college counselor. After some discussion, the Board unanimously approved a motion of Greg Marshall, seconded by Susie Shipley, for Mr. McCrary to sign an employment contract with Kristin Leathers as a part-time college counselor.
- Mr. McCrary made a recommendation to hire Ben Francisso as an EC teacher. After some discussion of his qualifications and references, the Board unanimously approved a motion of Chris Willingham, seconded by Susie Shipley, for Mr. McCrary to sign hire an employment contracts for with Mr. Francisco as a new EC teacher.
- Mr. McCrary submitted a draft of the 2015-2016 calender containing recommendations from the faculty. After some discussion, the Board asked Mr. McCrary to consider certain changes with

input from the faculty and re-submit a draft by email for the Board's review. The Board expressed a consensus to move fall break to the Autumn Leaves weekend and move the full day professional development to coincide with the weekend of Presidents' Day in February.

- Mr. McCrary presented his Headmaster's Report, and the Board discussed improving the effectiveness of the student bus monitors.

Greg Marshall gave a combined Treasurer and Finance Committee report during which he presented the following and lead discussion thereof:

- A recommendation that the Board approve a 2-month extension of the current construction loan with Surrey Bank. Upon motion of Greg Marshall, seconded by Chris Willingham, the Board approved this request and authored Ken Gwyn to execute the necessary documents on behalf of the Board.
- Greg Marshall presented for the Board's consideration Budget Amendment #1. Upon Motion by Chris Willingham seconded by Susie Shipley, the Board approved Budget Amendment #1.
- The Board discussed the recommendation and asked Greg to report back about a line item under "Building Repairs and Maintenance." The Board also discussed the possibility of seeking competitive bids to replace Acadia Northstar.

There was no report from the Board Development Committee.

Marty Danley gave a report High School Development Committee.

- The Board discussed the possibility of acquiring a certain tract or parcel of real property for expansion needs. Hugh Campbell agreed to approach the owner to gauge her interest in selling.
- Marty also informed the Board about a conference call to discuss financing options. The call is scheduled for Thursday and is expected to provide important information to the Committee.
- Marty gave a positive report on the paving stone fundraiser that is being led by the Campaign for Excellence.
- Susie Shipley updated the Board about plans for the Green and White Ball.
- The ribbon cutting ceremony for the high school expansion is scheduled for 10:00 AM on September 18.

The Board unanimously approved a motion of Greg Marshall, seconded by Chris Willingham, that the Board enter into Closed Session pursuant to N.C.G.S. 143-318.11(a)(1) and 143-318.11(a)(6) to discuss personnel issues.

Following appropriate motion within Closed Session, the Board returned to Open Session. The Board took no action in the Closed Session.

Upon motion of Greg Marshal, seconded by Chris Willingham, the the Board unanimously approved adjournment of the meeting at 8:15 pm.

Respectfully submitted
Hugh B. Campbell, III
Acting Secretary.

Attachments: Headmaster's Report