

MILLENNIUM CHARTER ACADEMY
BOARD OF DIRECTORS MEETING MINUTES
January 15, 2013

The Board of Directors for Millennium Charter Academy met in regular session on Tuesday, January 15, 2013 at 5:30 pm. Those Directors present included Hugh Campbell, Marty Danley, Renee Francis, Greg Marshall, Erik Moledor, and Susan Shipley. Also present were Kirby McCrary (Headmaster) and Patrina Moore (MPACT President).

Ken Gwyn and David Hiatt were not present at the meeting.

Renee Francis called the meeting to order, and Kirby McCrary led the Board in an Invocation.

Upon motion of Erik Moledor, seconded by Greg Marshall, the Board unanimously approved the proposed Agenda.

Upon motion of Greg Marshall, seconded by Hugh Campbell, the December 2012 Board Meeting Minutes were unanimously approved.

There was no Public Comment.

Patrina Moore gave an MPACT Report.

- MPACT currently has about \$16,434 in the bank.
- Profit from the Pepsi sale was about \$620.
- The Spring Box Tops campaign began on January 7.
- MPACT and the MCA Booster Club are partnering to buy a gym floor covering system.
- MPACT is providing teachers and TAs with gift cards to help offset their personal expenditures for their classes.
- There are several upcoming events:
 - The World's Finest Chocolate sale begins February 1.
 - The Harlem Ambassadors event will be held on March 8.
 - The Catawba Science Festival will be held on March 21.
 - The Spring Carnival will be held on May 18.
 - MPACT would like to offer helicopter rides at the Carnival. The Board requested that the helicopter ride operator and pilot demonstrate adequate licensing, insurance, safety procedures, and safety record before such rides be offered.

Kirby McCrary presented the Headmaster's Report, emphasizing the following items:

- Current enrollment is 492, 100% (492/488) of the Five Year Plan.
- Mr. McCrary recommended the hire of Gabriel Josey, who will serve as a fulltime 1:1 behavioral assistant until the end of this school year. There was some discussion of this recommendation. The Board unanimously approved the motion of Hugh Campbell, seconded by Greg Marshall, to accept the recommendation of Mr. McCrary and hire Mr. Josey.
- Mr. McCrary presented a proposal for the 2013-2014 MCA calendar, which had already been reviewed by the MCA Faculty and Staff. The Board unanimously approved the motion of Erik Moledor, seconded by Susan Shipley, to accept the proposed calendar with the addition of one day of vacation in the spring, the date of which is to be chosen at the Headmaster's discretion.
- Mr. McCrary reported that we have more than recouped the expense of the 2009 conversion of the school from liquid propane to natural gas as the fuel for our HVAC heating backup. He estimates that we have saved about \$3,500 over the cost of the conversion.
- During the first week in January, an administrative team met to review MCA safety and security procedures and protocols and to determine additional measures that would increase our security. On January 14, Mr.

McCrary met with Kelly Hiatt from the Mount Airy Police Department who is assisting us with a building-wide safety assessment that will be used to update our security plan. There was an in-depth discussion of the security plan and ways to improve it.

There was no report from the Treasurer.

Erik Moledor gave a report from the Board Development Committee.

- Following Ed Woltz's resignation from the Board, a new Treasurer needs to be appointed. The Board unanimously approved a motion of Renee Francis, seconded by Hugh Campbell, to accept the resignation of Ed Woltz from the Board and appoint Greg Marshall to the office of Treasurer and Erik Moledor to the office of Assistant Treasurer.
- Ed Woltz's office handled many aspects of MCA business that we now need to reassign. Mr. Woltz sent a list of these items to Mr. McCrary. Greg Marshall will review this list to determine which items should be handled by MCA staff and which should be handled by another process.
- Erik Moledor led a conversation on potential new Board members. After some discussion, a candidate was identified who will be offered a seat on the Board before the next meeting.

Greg Marshall gave a report from the Finance Committee.

- We are running a year-to-date Budget deficit due mainly to our purchase of Chromebooks and delays in receipt of monies from Local Education Agencies.
- We are currently projecting a Budget surplus for the year.

Marty Danley gave a report from the High School Feasibility Committee.

- We have received approval of our charter expansion request, permitting us to add ninth grade in 2014-15 and one grade per year in each of the subsequent three years, so that MCA will be able to offer full K-12 education in 2017-2018.
- The Board unanimously approved the motion of Hugh Campbell, seconded by Susan Shipley, to dissolve High School Feasibility Committee and establish a High School Development Committee with Marty Danley as Chairman.

There was no report on MCA's downtown property.

Mr. McCrary reported that a grandfather has requested that MCA make an exception to our normal enrollment policies to enroll his second-grade grandson who is moving to Mount Airy to live with him while the child's father is being sent to active military duty. This would put the grandson in front of a child on the second-grade waiting list who has a kindergarten-aged sibling also on MCA's waiting list. The Board expressed an opinion that if the grandson was admitted to MCA, then admittance should also be offered to the child ahead of him on the waiting list and their kindergarten-aged sibling. The Board has requested that Mr. McCrary speak to the teachers who would be affected by these enrollments to get their opinion.

Upon motion of Hugh Campbell, seconded by Greg Marshall, the Board unanimously approved adjournment of the meeting.

Respectfully submitted

Erik S. Moledor

Attachments: Headmaster's Report